



Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

Notes on completion of application form

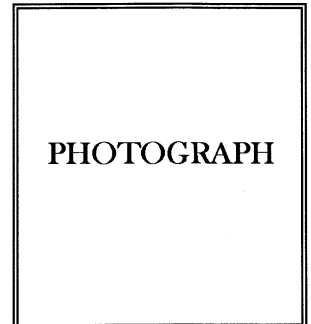
1. Answers to the questions must be typewritten or written legibly in black ball-pen or black ink.
2. **ALL** parts of this application form must be completed. Where a request for information is not applicable to the circumstances of the applicant, put "N/A" in the blank. Where the answer to a request for information is negative, write "No" in the blank.
3. Completed application forms must be returned to the Principal, Wah Yan College, Hong Kong, 281 Queen's Road East, Hong Kong, together with the following documents:-
 - i. A statement of not less than 800 words in your own handwriting on the reasons for choosing your preferred area of study and why you consider yourself a suitable candidate for the scholarship.
 - ii. Recommendation from 2 referees.
 - iii. Copies of your Diploma / public examination results.
 - iv. Copies of your college / school records (From F.1 to F.7, if available)
 - v. A copy of your birth certificate or evidence of place and date of birth.
 - vi. A copy of your Hong Kong Identity Card.
 - vii. A copy of acceptance letter of university (if available)
 - viii. A copy of prospectus and student handbook of university relating to the course to be taken, tuition fees and other expenses. (if available).
 - ix. Copies of tax returns of family members, employer's letters, and other documents relevant to the income and assets of the family.
 - x. One recent passport-size photograph which should be affixed securely to this form in the space provided.
4. Deadline for application is **15th August, 2008**
Late application will not be accepted.
5. Papers and documents submitted with your application form will not be returned.
6. Undocumented or incomplete applications will not be considered.
7. The application summary sheet attached to the application form should also be completed as part of your application.
8. The award of a scholarship is conditional upon the candidate being accepted and taking up a course at a university approved of in advance by the Administration Board of Scholarship.



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APPLICATION FORM

(This application form should be typed or completed in legible handwriting in black ink or black ball-pen).



I. PERSONAL PARTICULARS

1. Name in full _____
(As on Identity Card and in Block Letters) (in Chinese)
2. Place and Date of Birth _____ Age _____
3. Length of Residence in Hong Kong _____ years, from _____ to _____
4. Nationality/citizenship _____
5. Have you applied for or obtained resident status in other countries? (If yes, please give details) _____
6. Hong Kong Identity Card Number : _____
7. Correspondence Address (in Block Letters): _____

_____ Home Telephone No: _____

II. EDUCATIONAL BACKGROUND

8. a) Names of Secondary Schools and Colleges attended, with dates and level attained (in chronological order):



A. M. D. G.
WAH YAN COLLEGE HONG KONG
A JESUIT SECONDARY SCHOOL
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香港皇后大道東281號

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<http://www.wahyan.edu.hk>
wahyan@wahyan.edu.hk

b) Examination results

	DATE	SUBJECTS TAKEN AND RESULTS
HKCEE :	_____	_____
	_____	_____
HKALE :	_____	_____
	_____	_____
GCSE 'O' :	_____	_____
GCE 'A' :	_____	_____
SAT :	_____	_____
Others :	_____	_____

c) Other examination results expected.

9. Academic distinctions or scholarships / prizes / awards received since secondary 4.

III. EXTRA-CURRICULAR ACTIVITIES / COMMUNITY SERVICE

10. List in order of priority the extra-curricular activities, kinds of community service you have undertaken in the past three years. (Please include only the important items, which would help support, your application)

<u>Activity</u>	<u>Position held/attainments</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____



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IV. PROPOSED FUTURE OCCUPATION IN HONG KONG.

11. _____

V. CHOICE OF STUDY

12. What degree or qualification do you intend to pursue?

Subject or field of study: _____

Special topic, if any, within the subject or field of study: _____

Length of study: _____ year(s).

13. Reference as to place of study:

Give the name(s) of the institution(s) you wish to attend in order of priority and reasons for your preference. If you have already approached any registrar(s) of the institution(s) of your choice, give name(s) and result(s) as well.



VI. APPLICANT'S STATEMENT:

14. You are required to submit a statement of not less than 800 words in you own handwriting on the reasons for choosing your preferred area of study and why you consider you are a suitable candidate for the scholarship (to be included as Annex A to this application form).

VII. FAMILY BACKGROUND

15. Residence

- a) Home address : _____
_____ Tel.: _____

- b) Form of housing : *self-owned property/rented property in private sector /public housing estate/ staff quarters/squatter/others: _____

*** Delete whichever is inapplicable.**

- c) Mortgage installment/rent p.m. _____ for flat / room / others:

16. Family Income

a)

Family members (name)	Age	Occupation and Position held	Income (\$ p.m.)	Contribution to family (\$ p.m.)	Name of employer
(Father)					
(Mother)					



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b)

Dependent children (name)	Age	Year of study in school / university	Financial support received (\$ p.m.)	Name of school / university

c)

Other dependents name(relations)	Age	Occupation and Position held	Income (\$ p.m.)	Financial support received (\$ p.m.)	Name of employer

17. Other sources of family income:

Sources : _____

Amount (\$ p.m.) : _____

18. Family assets :

a) Landed property : _____

b) Stocks and shares : _____



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- c) Bank savings : _____

- d) Car : _____
- e) Other investments / assets: _____

VIII. APPLICATION FOR SCHOLARSHIP

19. a) Estimated annual tuition fees : _____
- b) Estimated annual expenses for board and lodging, books, equipment, traveling expenses to and from university at the start and end of course : _____

- c) Annual financial support expected from family : _____
- d) Funds from other scholarships/trusts/sponsorship (specify type, source, and amount)

IX. REFEREES

20. You should invite two persons to give confidential references on you. You should forward Annex B to them together with a copy of Annex A for their information. Please ask your referees to return their confidential statements on Annex B to you in a sealed envelope with signature. You should enclose their envelopes together with other required documents.

Name	Position	Contact Tel.No.
a). _____	_____	_____
b). _____	_____	_____



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X. OTHERS

21. Have you previously studied outside Hong Kong? If so, give dates, institution attended and course of study.

22. Are you currently applying for any other local or overseas scholarships or forms of financial assistance in relation to your studies? If so, please give full details and results.

23. Give any other information which you consider relevant to this application.

XI. DECLARATION BY APPLICANT

I, _____, hereby declare that the information provided in this application is, to the best of my belief, true, complete and correct. I have read and fully understand the Information Notes giving details of the Scholarship for which I am now applying. I confirm that I am a permanent resident of Hong Kong and have received at least three years of continuous education in Wah Yan College Hong Kong.

Date : _____ Signature : _____



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ANNEX A

**Statement on reasons for choosing the preferred subject of study and why
you consider you are a suitable candidate for the scholarship.**

(in your own handwriting and not less than 800 words)

(to be attached to the Application Form).

Name: _____ Degree/Qualifications sought: _____



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ANNEX B

CONFIDENTIAL STATEMENT BY REFEREE

(to be typewritten)

on _____

(name of applicant)

Name of Referee: _____

Signature: _____

(BLOCK CAPITALS)

Position: _____

Date: _____

Contact Tel. No.: _____

Notes for Referees

In making its selection for the Charles King Lee Memorial Scholarship for Undergraduate Studies, the Administrative Board rely to a large extent upon assessments provided by referees, and is particularly interested in any comments on the strengths and weaknesses of the applicant's academic ability, personality, relative maturity, integrity and suitability for the proposed course of study and as a candidate for the scholarship. Specific events and unusual circumstances which may add insight into the strengths and weaknesses of the applicant will be appreciated.

Please type your assessments in the space provided, or use additional sheets if it is insufficient. Please put your comments into an envelope. Seal it with your signature and return it to the applicant.



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ANNEX B

CONFIDENTIAL STATEMENT BY REFEREE

(to be typewritten)

on _____

(name of applicant)

Name of Referee: _____

Signature: _____

(BLOCK CAPITALS)

Position: _____

Date: _____

Contact Tel. No.: _____

Notes for Referees

In making its selection for the Charles King Lee Memorial Scholarship for Undergraduate Studies, the Administrative Board rely to a large extent upon assessments provided by referees, and is particularly interested in any comments on the strengths and weaknesses of the applicant's academic ability, personality, relative maturity, integrity and suitability for the proposed course of study and as a candidate for the scholarship. Specific events and unusual circumstances which may add insight into the strengths and weaknesses of the applicant will be appreciated.

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Application Summary Sheet

Application No.: _____

Adjusted Family Income Index: _____ (NR?Half?Full)

A. Summary of Particulars

1. Name of Applicant : _____
2. Qualifications : _____
3. Intended Place of Study (Institution /Country): _____
4. Intended Course of Study: _____
5. Proposed Future Occupation : _____
6. Names of Referees: a) _____
 b) _____
7. Estimated total annual expenses: _____
8. Financial support expected from family annually: _____

B. Checklist of Documents submitted with application (Please tick)

	Yes	No	Remark
1. Annex A - statement on Reasons for choosing the preferred subject and why you consider you are a suitable candidate for the scholarship			
2. Referees' recommendations (Annex B) in sealed envelopes with signature			
3. Copies of Certificates of Public Examinations			
4. Copies of College and / or School Records			
5. A copy of birth certificate or evidence of place and date of birth			
6. A copy of Hong Kong Identity Card			
7. A copy of acceptance letter of university			
8. A copy of prospectus and student handbook of university relating to the course to be taken.			
9. Copies of tax returns of family members, employers letters and other documents relevant to the income and assets of the family. (State no. of copies)			
10. One recent photographs affixed securely to the application form in the space provided.			

FOR OFFICIAL USE ONLY

Eligibility Checklist

Yes

No

Remarks

1. Permanent resident of Hong Kong
2. 3 years of continuous education in one of the Wah Yan Colleges.