Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

Notes on completion of application form

1. Answers to the questions must be typewritten or written legibly in black ball-pen or black ink.
2. **ALL** parts of this application form must be completed. Where a request for information is not applicable to the circumstances of the applicant, put "N/A" in the blank. Where the answer to a request for information is negative, write "No" in the blank.
3. Completed application forms must be returned to the Principal, Wah Yan College, Hong Kong, 281 Queen's Road East, Hong Kong, together with the following documents:
   i. A statement of **not less than 800 words in your own handwriting** on the reasons for choosing your preferred area of study and why you consider yourself a suitable candidate for the scholarship.
   ii. Recommendation from 2 referees.
   iii. Copies of your Diploma / public examination results.
   iv. Copies of your college / school records (From F.1 to F.7, if available)
   v. A copy of your birth certificate or evidence of place and date of birth.
   vi. A copy of your Hong Kong Identity Card.
   vii. A copy of acceptance letter of university (if available)
   viii. A copy of prospectus and student handbook of university relating to the course to be taken, tuition fees and other expenses. (if available).
   ix. Copies of tax returns of family members, employer's letters, and other documents relevant to the income and assets of the family.
   x. One recent passport-size photograph which should be affixed securely to this form in the space provided.
4. Deadline for application is **15th August, 2008**
   Late application will not be accepted.
5. Papers and documents submitted with your application form will not be returned.
6. Undocumented or incomplete applications will not be considered.
7. The application summary sheet attached to the application form should also be completed as part of your application.
8. The award of a scholarship is conditional upon the candidate being accepted and taking up a course at a university approved of in advance by the Administration Board of Scholarship.
Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

APPLICATION FORM

(This application form should be typed or completed in legible handwriting in black ink or black ball-pen).

PHOTOGRAPH

I. PERSONAL PARTICULARS

1. Name in full _______________________________ (As on Identity Card and in Block Letters) _______________________________ (in Chinese)

2. Place and Date of Birth _______________________________ Age ______

3. Length of Residence in Hong Kong ________ years, from ________ to ________

4. Nationality/citizenship _______________________________

5. Have you applied for or obtained resident status in other countries? (If yes, please give details) ____________

6. Hong Kong Identity Card Number : _______________________________

7. Correspondence Address (in Block Letters): _______________________________

_________________________ _______________________________

_________________________ Home Telephone No: ________________

II. EDUCATIONAL BACKGROUND

8. a) Names of Secondary Schools and Colleges attended, with dates and level attained (in chronological order):

_________________________________________

_________________________________________

_________________________________________
b) Examination results

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<tr>
<th>DATE</th>
<th>SUBJECTS TAKEN AND RESULTS</th>
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<td>HKCEE: _____________________</td>
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<td>SAT: ________________________</td>
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<td>Others: ____________________</td>
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c) Other examination results expected.

9. Academic distinctions or scholarships / prizes / awards received since secondary 4.


III. EXTRA-CURRICULAR ACTIVITIES / COMMUNITY SERVICE

10. List in order of priority the extra-curricular activities, kinds of community service you have undertaken in the past three years. (Please include only the important items, which would help support, your application)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Position held/attainments</th>
<th>Date</th>
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IV. PROPOSED FUTURE OCCUPATION IN HONG KONG.

11. ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

V. CHOICE OF STUDY

12. What degree or qualification do you intend to pursue?
   ____________________________________________________________

   Subject or field of study: ______________________________________
   Special topic, if any, within the subject or field of study:
   ____________________________________________________________

   Length of study: _____________________________________________ year(s).

13. Reference as to place of study:

   Give the name(s) of the institution(s) you wish to attend in order of priority and reasons for your preference. If you have already approached any registrar(s) of the institution(s) of your choice, give name(s) and result(s) as well.
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
VI. APPLICANTS STATEMENT:

14. You are required to submit a statement of not less than 800 words in your own handwriting on the reasons for choosing your preferred area of study and why you consider you are a suitable candidate for the scholarship (to be included as Annex A to this application form).

VII. FAMILY BACKGROUND

15. Residence

   a) Home address: __________________________________________

   ___________________________________________ Tel.: ____________

   b) Form of housing: *self-owned property/rented property in private sector /public housing estate/staff quarters/squatter/others: ____________________________

   * Delete whichever is inapplicable.

   c) Mortgage installment/rent p.m. ____________________________ for flat/room/others:

16. Family Income

   a) 

<table>
<thead>
<tr>
<th>Family members</th>
<th>Age</th>
<th>Occupation and Position held</th>
<th>Income (S p.m.)</th>
<th>Contribution to family (S p.m.)</th>
<th>Name of employer</th>
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<tr>
<td>(Father)</td>
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b) **Dependent children**

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<tr>
<th>Dependent children (name)</th>
<th>Age</th>
<th>Year of study in school / university</th>
<th>Financial support received ($ p.m.)</th>
<th>Name of school / university</th>
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c) **Other dependents**

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<th>Other dependents name(relations)</th>
<th>Age</th>
<th>Occupation and Position held</th>
<th>Income ($ p.m.)</th>
<th>Financial support received ($ p.m.)</th>
<th>Name of employer</th>
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17. **Other sources of family income:**

Sources: ________________________________

Amount ($ p.m.): __________________________

18. **Family assets:**

   a) **Landed property:**

   ________________________________

   ________________________________

   ________________________________

   ________________________________

b) **Stocks and shares:**

   ________________________________
c) Bank savings: ____________________________________________

________________________________________________________

d) Car: __________________________________________________

e) Other investments / assets: _________________________________

________________________________________________________

VIII. APPLICATION FOR SCHOLARSHIP

19. a) Estimated annual tuition fees: __________________________

b) Estimated annual expenses for board and lodging, books, equipment, traveling expenses to and from university at the start and end of course: ______________________

________________________________________________________

c) Annual financial support expected from family: _______________

d) Funds from other scholarships/trusts/sponsorship (specify type, source, and amount)

________________________________________________________

IX. REFEREES

20. You should invite two persons to give confidential references on you. You should forward Annex B to them together with a copy of Annex A for their information. Please ask your referees to return their confidential statements on Annex B to you in a sealed envelope with signature. You should enclose their envelopes together with other required documents.

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X. OTHERS

21. Have you previously studied outside Hong Kong? If so, give dates, institution attended and course of study.

__________________________________________________________________________

__________________________________________________________________________

22. Are you currently applying for any other local or overseas scholarships or forms of financial assistance in relation to your studies? If so, please give full details and results.

__________________________________________________________________________

__________________________________________________________________________

23. Give any other information which you consider relevant to this application.

__________________________________________________________________________

XI. DECLARATION BY APPLICANT

I, ________________________________, hereby declare that the information provided in this application is, to the best of my belief, true, complete and correct. I have read and fully understand the Information Notes giving details of the Scholarship for which I am now applying. I confirm that I am a permanent resident of Hong Kong and have received at least three years of continuous education in Wah Yan College Hong Kong.

Date: ____________________________  Signature: ______________________

Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

ANNEX A

Statement on reasons for choosing the preferred subject of study and why you consider you are a suitable candidate for the scholarship.
(in your own handwriting and not less than 800 words)
(to be attached to the Application Form).

Name: __________________ Degree/Qualifications sought: __________
Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

ANNEX B

CONFIDENTIAL STATEMENT BY REFEREE
(to be typewritten)

on

(name of applicant)

Name of Referee: ____________________________________________ Signature: ______________________

(BLOCK CAPITALS)

Position: ___________________________________________________ Date: ______________________

Contact Tel. No.: ____________________________________________

Notes for Referees

In making its selection for the Charles King Lee Memorial Scholarship for Undergraduate Studies, the Administrative Board rely to a large extent upon assessments provided by referees, and is particularly interested in any comments on the strengths and weaknesses of the applicant's academic ability, personality, relative maturity, integrity and suitability for the proposed course of study and as a candidate for the scholarship. Specific events and unusual circumstances which may add insight into the strengths and weaknesses of the applicant will be appreciated.

Please type your assessments in the space provided, or use additional sheets if it is insufficient. Please put your comments into an envelope. Seal it with your signature and return it to the applicant.
Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

ANNEX B

CONFIDENTIAL STATEMENT BY REFEREE

(to be typewritten)

on ____________________________

(name of applicant)

Name of Referee: ____________________________ Signature: ____________________________

(BLOCK CAPITALS)

Position: ____________________________ Date: ____________________________

Contact Tel. No.: ____________________________

Notes for Referees

In making its selection for the Charles King Lee Memorial Scholarship for Undergraduate Studies, the Administrative Board rely to a large extent upon assessments provided by referees, and is particularly interested in any comments on the strengths and weaknesses of the applicant's academic ability, personality, relative maturity, integrity and suitability for the proposed course of study and as a candidate for the scholarship. Specific events and unusual circumstances which may add insight into the strengths and weaknesses of the applicant will be appreciated.

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Charles King Lee Memorial Scholarship for Undergraduate Studies 2008-2009

Application Summary Sheet

Application No.: ________________

Adjusted Family Income Index: ________________ (NR?Half?Full)

A. Summary of Particulars

1. Name of Applicant: ___________________________________________

2. Qualifications: _______________________________________________

3. Intended Place of Study (Institution/Country): ______________________

4. Intended Course of Study: ______________________________________

5. Proposed Future Occupation: ____________________________________

6. Names of Referees: a) __________________________________________
   b) ____________________________________

7. Estimated total annual expenses: _________________________________

8. Financial support expected from family annually: ___________________

B. Checklist of Documents submitted with application (Please tick)

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FOR OFFICIAL USE ONLY

Eligibility Checklist

1. Permanent resident of Hong Kong

2. 3 years of continuous education in one of the Wah Yan Colleges.